8/1/2018  
  
Dear Parents,

It is hard to believe but it is school time again! I am thrilled to have your child in my classroom this year. I have the belief that by working together we will make this a very successful school year. It is very important that you play an active role in your child’s education.

I would like to share with you a little about myself. This is my ninth year at May Howard. I have been teaching for twenty-five years. My first six years were in Northeast Georgia and the rest have been in the Chatham County School System. My Bachelor’s degree and Master’s Degree are both in Elementary and Special Education. I also have an Ed. Specialist degree in Educational Leadership.   
  
 I invite you to call, text, or email me any time that you have a question regarding your child’s progress in school. The easiest way to contact me for quick questions is via text message. My email address is [tammy.wheeler@sccpss.com](mailto:tammy.wheeler@sccpss.com) and my personal cell phone number is (912)660-2934. I will do my part to keep you informed by sending home weekly your child’s graded papers. The papers will be sent home each Tuesday in the blue home/school communication folder. Please take the time now to visit [www.wheelerswarriors.weebly.com](http://www.wheelerswarriors.weebly.com) and bookmark this site! This is our class website, and it will be a **very important resource** for you this school year. This site will include daily homework reminders, important date reminders, volunteer opportunities, surveys, links, and much more! Please visit the site daily to keep up to date on the latest classroom happenings.

I am attaching a copy of my classroom rules and the school wide H.A.W.K.S. expectations. It is very important that both you and your child are fully informed regarding my standards of classroom behavior. If your child has difficulty following the rules I will notify you immediately. Also, I would appreciate it if you would also communicate to me any time your child has a problem be it academic, social, or emotional.   
  
 I truly consider it an honor and privilege to be your child’s teacher this year and look forward to working with each of you this school year.   
  
  
Sincerely,   
  
  
Tammy Wheeler

Mrs. Wheeler’s Class Rules

1. Raise your hand and wait to be called on
2. Respect others
3. Stay in your seat
4. Single file, straight line, and silent in hallways
5. Be prepared
6. Keep hands and feet to yourself
7. Keep shirts tucked

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **HAWK LOGO.jpg** | Have supplies and materials ready for learning | Always give your personal best | Walk, talk and work appropriately | Keep hands and feet to yourself | Show respect for yourself and others |
| **Bus** | * Remain seated * Use Level 1 voice * Obey bus rules/code of conduct * Keep all supplies in zipped book bag | * Watch for your stop * Be ready to exit * Listen to adults | * Wait your turn to board and exit * Allow others to pass or be seated | * Be safe * Report problems to adults * No hitting or kicking others on bus | * Stay in your assigned seat * Keep hands / feet to yourself * Treat others nicely |
| **Arrival &**  **Dismissal** | * Go straight to class upon arrival * Be on time to class * Go straight to car or bus during dismissal * Start morning assignments/   procedures immediately upon arrival to class. | * Follow instructions the first time * Walk at all times * Listen to adults * Sit with backs against the wall, quietly | * Use kind words when speaking with others. * Help others when needed * Walk in second-third square * Always walk on the right side of the building/walkway | * Refrain from horse-playing on the way to class or to bus or car * Refrain from kicking or hitting other students | * Keep hands/feet, and objects to self * Follow directions the first time they are given |
| **Bathroom** | * Use Level 1 voice * Use and leave after hand washing * Do not loiter * No supplies in the bathroom | * Wash hands * Put paper in the trash * Pick up clothes after changing | * Wait your turn * Keep your eyes in your own stall * Keep bathroom stalls clean | * Practice good bathroom habits * Refrain from kicking or hitting while in the bathroom | * Stay in your own stall * Respect the privacy of others * Help keep neat and clean |
| **Cafeteria** | * Follow instructions the first time given * Keep food and drink in cafeteria * No electronics, including electronic books * Bring your identification card | * Pick up and clean around your space * Clean up any spills * Place trash appropriately in receptacles * Check Floor | * Walk at all times * Wait in line patiently * Stand quietly when lining up * Wait in line with Level 0 voice * Talk to your neighbor at level 1 when the music is off * When music is on, Level 0 voice * Respect all adults on duty | * Practice good table manners * Refrain from kicking under the tables * Refrain from hitting or touching anyone during lunchtime | * Stay seated * Get up only with permission * Keep hands/feet to self * Remain in your assigned area |
| **Hallway** | * Use a level 0 voice * Have materials prepared when moving to specials or other classes | * Move to class quickly and quietly * Be on time to class * Carry a hall pass | * Use appropriate language * Walk in 2nd-3rd square on right side * Walk at all times * Use Level 0 voice | * Keep areas clean * Use feet for walking * Fold or subdue hands while walking down hallways | * Keep hands and feet to self * Enjoy artwork on walls without touching |

**Voice Level 0- No Talking at all Voice Level 1- Voice Tone of talking is very low**